

**City of Marine City  
Planning Commission Meeting  
January 8, 2018**

A regular meeting of the Marine City Planning Commission was held on Monday, January 8, 2018, in the Fire Hall, 200 South Parker Street, Marine City, Michigan, and was called to order by Chairperson Moran at 7:01pm.

After observing a moment of silence, the Pledge of Allegiance was led by Chairperson Moran.

Prior to the start of the meeting, Commissioner Ross was sworn into office.

**Present: Chairperson Joseph Moran; Commissioners William Beutell, Jacob Bryson, Keith Jenken & Brian Ross; City Commissioner David Simpson; City Manager Elaine Leven; Deputy Clerk Elizabeth McDonald**

**Absent: Commissioner Graham Allan; Building Official Susan Wilburn**

**Also in Attendance: Dave Struck, St. Clair County Metropolitan Planning Commission**

**Communications**

Received:

- Michigan Economic Development Corporation

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to receive and file the Communication. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Agenda**

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to approve the agenda, as presented. All Ayes. Motion Carried.

### **Approve Minutes**

Motion by City Commissioner Simpson, seconded by Commissioner Jenken, to approve the December 11, 2017 meeting minutes of the Planning Commission, as presented. All Ayes. Motion Carried.

### **Unfinished Business**

None.

### **New Business**

#### ***Public Hearing - 2018-2022 Marine City Master Plan & Parks and Recreation Plan***

Chairperson Moran opened the Public Hearing at 7:05pm.

Dave Struck, St. Clair County Metropolitan Planning Commission (MPC), addressed the Board and discussed the following:

- The Marine City Master Plan & Parks and Recreation Plan were being combined in order to streamline the plans and get them on the same cycle.
- The draft Parks and Recreation Plan allowed for more grant opportunities.
- The MPC conducted two local leadership surveys and two Community Visioning Sessions, one in July 2016 and again in 2017.
- The City met the State requirement of a sixty-three day public review period, which started October 27, 2017.
- The Master Plan serves as a long term vision for the community, a policy document, and a risk management document.
- The draft Master Plan had updated demographics, maps, data, and had the opportunity to be Redevelopment Ready.

Chairperson Moran questioned whether moving forward with making the Master Plan Redevelopment Ready would require an additional Public Hearing.

Dave Struck stated that existing information in the Master Plan would be elaborated on and a second Public Hearing was optional, but not mandated. If the Board adopted the Master Plan and then made amendments, the City would be required to send notifications and conduct a Public Hearing. He then discussed the following:

- March 1<sup>st</sup> was the deadline for the Parks and Recreation Plan to be submitted and considered for Michigan Department of Natural Resources (MDNR) grants, which had a deadline of April 1<sup>st</sup> for project submittals.
- The Parks and Recreation Plan could be adopted and submitted separately from the Marine City Master Plan and the two Plans could be considered as one document.

Chairperson Moran closed the Public Hearing at 7:18pm.

City Manager Leven questioned whether a formal resolution was needed to adopt the Parks and Recreation Plan.

Dave Struck responded that a resolution was needed and the City Commission had final approval.

City Manager Leven responded to the received Master Plan communications and stated the following:

- Marine City would forward the recommendation of adding additional bus routes in the area to the Blue Water Area Transportation Commission.
- The River Rec Teen Zone plan was moving forward, which would create more youth programs.
- The Community Foundation of St. Clair County offered scholarships and other opportunities of which the City could promote.
- Marine City would forward the recommendation of St. Clair County Community College (SC4) adding a second campus or trade school within the area to the community college itself.
- On Page 7-22, under “Other State Facilities”, language to be added to clarify that MDNR owns and operates a public boat launch in Marine City.
- On Page 7-23, Table 7-3, remove freighter watching from the Cottrellville Township Park amenities and mirror the language they use in their Parks and Recreation Plan.
- Marine City would forward the recommendation to add a local chapter of the YMCA to organization.

The Board discussed the following recommended changes to the Master Plan:

- On Page 2-26, Police Service, streamline and refresh the paragraphs – specifically remove the cost of the facilities. The K-9 unit could be added as well as other recent additions.
- Page 2-25, Government/Institutional, remove any mention of the Knights of Columbus.

The Board then discussed the possibility of making the Master Plan Redevelopment Ready, which would be done by updating the headers and making them goal statements, as well as adding an implementation matrix.

City Manager Leven recommended that the Board make the minor modifications to the Master Plan and work on the Redevelopment Ready portions at a later date. The City was still officially engaged and eligible for grants through the Michigan Economic Development Corporation (MEDC). At this time, City Manager Leven read the resolution language for adopting the Parks and Recreation Plan.

Motion by City Commissioner Simpson, seconded by Commissioner Jenken, to approve the Resolution to adopt the Parks and Recreation Plan as read at the January 8, 2018 Planning Commission meeting, and forward to the City Commission. All Ayes. Motion Carried.

## **Adjournment**

Motion by City Commissioner Simpson, seconded by Commissioner Beutell, to adjourn at 7:54pm. All Ayes. Motion Carried.

Respectfully submitted,

*Elizabeth McDonald*

Elizabeth McDonald  
Deputy Clerk

*Kristen Baxter*

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City Clerk