

**City of Marine City
Pension Board ~ Pension Plan
January 29, 2019**

A regular meeting of the Pension Board ~ Pension Plan held on Tuesday, January 29, 2019 in the Fire Hall, 200 South Parker Street, Marine City, Michigan, was called to order by City Manager Leven at 4:30 PM.

Present: City Commission Representative Jacob Bryson; Board Members James Heaslip, James VanderMeulen; Treasurer Mary Ellen McDonald; City Manager Elaine Leven; Deputy Clerk Elizabeth Desmarais

Absent: Board Member Michael Itrich

Also in Attendance: Financial Consultants Frederick Miller & John Firek

Approve Agenda

Motion by Board Member Heaslip, seconded by Board Member VanderMeulen, to approve the Agenda, as presented. All Ayes. Motion Carried.

Approve Minutes

Motion by Board Member Heaslip, seconded by Board Member VanderMeulen, to approve the Minutes of the Regular Pension Board ~ Pension Plan Meeting of October 30, 2018. All Ayes. Motion Carried.

Communications

None.

Unfinished Business

Ordinance Amendments Regarding Membership

City Manager Leven stated that the Board had decided to amend the current Ordinance and change the number of members from 7 to 5, which would consist of:

- City Manager

- (1) City Commission representative
- (1) Citizen at large
- (2) Union/Administration representatives (active and/or retiree); if there were no active members then both positions would be retirees.

She said that the Board needed to decide if they wanted to recommend the proposed Ordinance to the City Commission for adoption.

Motion by Board Member Heaslip, seconded by City Commission Representative Bryson, to recommend that the changes of the Ordinance be sent to the City Commission for adoption. All Ayes. Motion Carried.

Open Discussion

No residents addressed the Board.

Financial Business

Investment Performance ~ Review by Frederick Miller

Financial Consultant, Frederick Miller, reviewed a Performance Analysis Summary, dated December 31, 2018. He reported the following:

- The total withdrawal amount was \$300,544.47 and total contribution amount was \$544.47; the withdrawals exceeded the contributions.
- Year-to-date, the beginning Market Value was \$5,059,527.23 and ending Market Value was \$4,499,033.74
- The Pension Plan Holdings year-to-date annualized performance was 3.42%
- The Portfolio consisted of:
 - 4.76% Cash & Cash Alternatives
 - 49.08% Fixed Income
 - 45.45% Equity
 - 0.12% Alternative Investments
 - 0.60% Non-Classified
- The CDs were yielding an average of 2-3%

Financial Consultant Miller stated that he had no recommendations for the Board at this time, but that the portfolio could be changing in the future.

John Firek, of Raymond James, addressed the Board and said that the staggered CDs were a good thing for the City even though there was not much yield. He reported that he would have recommendations of changes to the City's portfolio at the next meeting.

The Board took no action.

Preliminary Financial Statements

Motion by Board Member Heaslip, seconded by City Commission Representative Bryson, to accept the Preliminary Financial Statements for September, October, November, December, 2018 and place them on file. All Ayes. Motion Carried.

Invoice Approval

Motion by Board Member Heaslip, seconded by City Commission Representative Bryson, to approve The Howard E Nyhart Company Invoice #0144571 in the amount of \$2,000.00, as presented. All Ayes. Motion Carried.

Motion by Board Member Heaslip, seconded by City Commission Representative Bryson, to approve The Howard E Nyhart Company Invoice #0114572 in the amount of \$5,900.00, as presented. All Ayes. Motion Carried.

Motion by Board Member Heaslip, seconded by Board Member VanderMeulen, to approve The Howard E Nyhart Company Invoice #0146446 in the amount of \$700.00, as presented. All Ayes. Motion Carried.

Treasurer McDonald stated that she was going to have the Howard E Nyhart Company calculate the pension benefits for the deferred retirees, which would improve the accuracy of the reports from the Actuary.

Adjournment

Motion by Board Member Heaslip, seconded City Commissioner Representative Bryson, to adjourn at 4:58 pm. All Ayes. Motion Carried.

Respectfully submitted,

Elizabeth Desmarais

Elizabeth Desmarais
Deputy Clerk

Kristen Baxter

Kristen Baxter
City Clerk